Department of Administrative Services
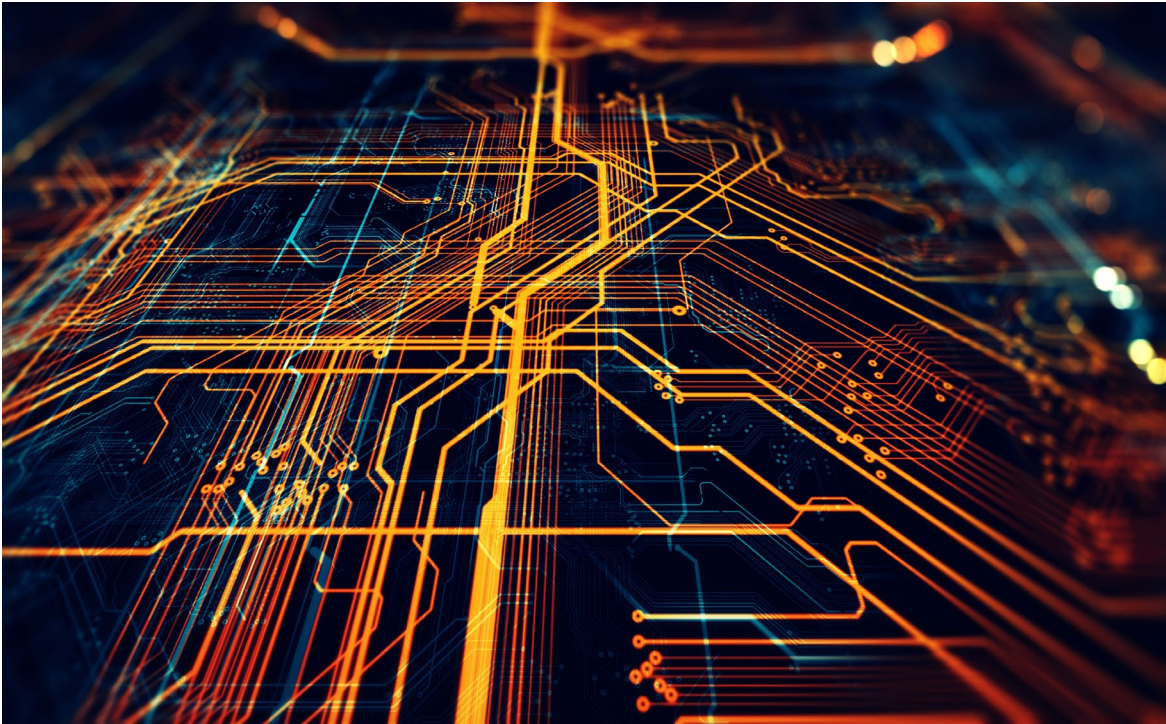Improving efficiency, compliance, and workplace performance

Human Resources Administration

ePerformance Queries

EPERFORMANCE QUERIES

What is an ePerformance query?

A query is a request for information from the ePerformance database.

Who can run a query?

HR Administrator can run a query. HR Administrator access is required in TeamWorks to run ePerformance queries.

How to run a query?

Login into TeamWorks > WorkCenters > Workforce Dev WorkCenter Fluid > E-Perf Queries

How to get access to HR Administrator Role in TeamWorks?

A manager can nominate their HR team member(s) in TeamWorks to get access to HR Administrator Role

Department of Administrative Services (DOAS) HRA

How to Run a Query?

Log in to TeamWorks > Workforce Dev WorkCenter Fluid > e-Perf Queries

e-Perf Queries ⌄

- ePerf. Document Cnt by Dept.
- By Count Criteria Not Estab
- By Employee Criteria Not Estab
- Validate Group and runcontrol
- HR Admin Not in Manager List

Select the type of Query you want Run

ePerf_Doc_Process_Status

Enter Period Begin/End dates > Document Type > Agency

0EP009_EP_DOC_PROCESS_STATUS - ePerf_Doc_Process_Status

*Period Begin Date [ ] 📅
*Period End Date [ ] 📅
*Document Type [ ] 🔍
*Agency [ ] 🔍

View Results

Row Co	Descr	Department	Department Name	Created	Document Type	Period Begin Date	Period End Date	Manager	Manager's Emplid	Employee Name	EMPLID	Empl Record	Job Code	Established Criteria	Approval Status	Document Status

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Viewing Results

You can download results in:

• Excel Spreadsheet

• CSV Test File

• SML File

Download results in :   Excel SpreadSheet   CSV Text File   XML File   (142 kb)

View Results

Download results in :   Excel SpreadSheet   CSV Text File   XML File   (142 kb)

View All

Row	Co	Descr	Department	Department Name	Created	Document Type	Period Begin Date	Period End Date	Manager	Manager's Emplid	Employee Name	EMPLID	Em Rec
1	405	Department of Public Health	4051010014	Inspector General Admin	08/28/2019	ANNUAL	07/01/2023	06/30/2024					
2	405	Department of Public	4051010014	Inspector	06/26/2022	ANNUAL	07/01/2023	06/30/2024					

List of ePerformance Queries

QUERY NAME	DESCRIPTION	INPUT	OWNER
0EP009_EP_DOC_PROCESS_STATUS	Detailed status of ePerformance documents.	1. Period Begin Date - Date field 2. Period End Date - Date field 3. Agency (Company Code) - Prompt table	Public
0EP009S_EP_DOC_PROCESS_STATUS	Summary/count of ePerformance documents by document type and status.	1. Document Type - Prompt table 2. Period Begin Date - Date field 3. Period End Date - Date field 4. Agency (Company Code) - Prompt table	Public
0EP010_DOC_SLFEVAL_STATUS	Detailed status of self-evaluation	1. Document Type - Prompt table 2. Period Begin Date - Date field 3. Period End Date - Date field 4. Agency (Company Code) - Prompt table	Public
0EP011_ALL_APPRV_MGR	Lists who is the reviewing manager for ePerformance documents submitted for approval by supervisor/manager	1. Period End Date - Date field 2. Manager ID. - Manually enter the manager ID	Public
0EP011_ALL_APPRV_COMPANY	Lists who is the reviewing manager for ePerformance documents submitted for approval by agency	1. Period End Date - Date field 2. Company. - prompt table	Public
0EP001_DEPT_CNT	Lists counts of ePerformance documents by ratings	1. Agency (Company Code) - Prompt table 2. Document Type - prompt table 3. Period Begin Date - Date field 4. Period End Date - Date field	Public
0EP002_BY_COUNT_CRIT_NOT_ESTAB	Lists ePerformance documents where the Establish Criteria step has not been completed	1. Agency (Company Code) - Prompt table 2. Document Type - prompt table 3. Period Begin Date - Date field 4. Period End Date - Date field	Public
0EP005_RUNCTL_GRP_VALIDATE	Validates ePerformance documents created by Group ID	1. Agency (Company Code) - Prompt table 2. Document Type - prompt table 3. Group ID	Public